



GUIDANCE NOTES AND IMPORTANT INFORMATION FOR MINI PUPILLAGE

How to apply

1. All applicants are first required to complete our Equal Opportunities monitoring survey which can be found at <https://www.smartsurvey.co.uk/s/MINIPUPILLAGE/>
2. Once you have completed the survey, please send us your application form, saved and sent as a PDF file.
3. Email your PDF as an attachment to bss@stjohnschambers.co.uk
4. In the subject line of your email ensure that you put the words Mini-Pupillage Application
5. An acknowledgment of receipt of your application will be sent to you.
6. All applications are then redacted and sent for assessment.

Assessment stage

1. Redacted applications will be reviewed by one of four barristers.
2. All candidates, successful or otherwise, will be contacted by chambers.
3. Simultaneously, the Diversity Officer will be tracking applications, including those under the Bar None scheme, and reporting on statistics.